



5761 Research Dr.  
Huntington Beach, CA 92649  
714.230.3200

www.bartcoLIGHTING.com

# CUSTOMER PAYMENT FORM

New Customer

## Customer Information

Company Name \_\_\_\_\_

Purchasing Agent \_\_\_\_\_

Customer Address \_\_\_\_\_

Billing Address \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

AMEX       VISA       MASTERCARD

Credit Card # \_\_\_\_\_

Security Code \_\_\_\_\_

Exp. Date \_\_\_\_\_

Name (as it appears on card) \_\_\_\_\_

Credit Card Billing Address \_\_\_\_\_

Purchase Order # \_\_\_\_\_

Sales Order # \_\_\_\_\_

Quote # \_\_\_\_\_

Purchase Amount  
(excludes freight) \_\_\_\_\_

(authorization only)

Ship Via \_\_\_\_\_

(CA resale cert no.) \_\_\_\_\_

### NOTE TO CALIFORNIA SELLERS OR COMPANIES SHIPPING TO A CALIFORNIA ADDRESS:

If the resale certificate is not recieved by the ship date, taxes will be added to your invoice.

### FIRST TIME ORDER PAYMENT OPTIONS

- Credit Card: Bartco Lighting, Inc. accepts American Express, MasterCard and Visa.
- Prepay: Payment must be received before production starts.
- If pre-pay payment is not received within 1 week of placing an order, order will be cancelled.
- New Account Set-Up (Net30): Bartco Lighting, Inc. requires a fifty percent (50%) deposit on first time orders exceeding \$5,000.00. The remainder of the bill is due Net30 days. A minimum of five (5) working days after credit references are received may be required to set up new accounts.

If you would like to set up terms for future orders please submit credit references to our accounting department via the website [www.bartcolighting.com/downloads/](http://www.bartcolighting.com/downloads/) (or see fax information below)

### For Office Use Only

Sales Associate: \_\_\_\_\_

Customer Type:

D    C    F

Please fax information to the Accounting Department at 714.933.7094 or call directly with the information at **714.230.3200**

Thank You,

June Ilkcagla, Accounting Manager  
accounting@bartcolighting.com