



5761 Research Dr.
Huntington Beach, CA 92649
714.230.3200

www.bartcoLIGHTING.com

RETURN REQUEST FORM

*this is not an RMA

Sales Associate: _____

Customer Information

Company Name _____

Contact Person _____

Telephone _____ Fax _____

Customer P.O. _____ Sales Order # _____

Invoice # _____

reason for return : please explain

Customer Error Factory Error Warranty

MERCHANDISE REQUESTING TO RETURN

Line Item	QTY	Part Number	Price Each	Extension
Total \$				

Return Merchandise Terms and Conditions

Merchandise cannot be returned without written factory authorization via an RMA number. Custom fixtures and special order items are not returnable. All returned merchandise is subject to a 50% restocking charge, must be returned within 90 days and must be in resalable condition. **A credit against the invoice will be made only after the returned merchandise is received and inspected by Bartco Lighting. Customers may not issue themselves credit.**

Fax: 714.230.3222.
Customer Support: 714.230.3200.

SUBMIT

For Office Use Only

RMA # _____

All Merchandise Returned: YES NO Resalable condition: YES NO

If no, Explain _____

Restocking Charge: YES NO % _____

Credit Amount: _____

Replacement: NO YES S.O. # _____